## Republic of the Philippines

## **National Electrification Administration**

#57 NIA Road, Brgy. Pinyahan, Diliman, Quezon City Contact Nos: 8929-1909 loc. 3138 & 4111

## **REQUEST FOR QUOTATION**

	RFQ No.:	25-03-046
Sirs/Mesdames:		
Please quote your latest/lowest price for the items listed below and subn	nit your Signed Quotation, preferably	using this form or your
company's letterhead to NEA. General Services Division or send to proc	curement@nea.gov.ph or call 8929-	1909 loc. 4111 or 4142

Please be informed that below procurement is subject to existing Government laws and regulations. As such, we would require the lowest complying supplier/bidder to submit the below documents which are necessary to effect awarding of contract.

Thank you.

on or before 05:00PM of 28 March 2025.

Officer-In-Charge, General Services Division

REFER	RENCE:	Purchase Request No.25-03-058/Date: March 5, 2025	Requisit	ione	r: HRAD-GSD				
Item No.	UOM	DESCRIPTION	QTY.	NEA		SUPPLIER'S QUOTE			
NO.				UNI	T COST / ABC	UNIT COST	TOTAL AMOUNT		
		Procurement of the following Office Supplies:				÷			
1	piece	Toner Cartridge, HP, CF500A, 202A, Black, Original	45	P	4,280.00				
2	piece	Ink, Epson, 004, Black, Original	30	P	275.00		9		
3	piece	Ink, Epson, 004, Cyan, Original	30	P	275.00				
4	piece	Ink, Epson, 004, Magenta, Original	30	P	275.00				
5	piece	Ink, Epson, 003, Cyan, Original	30	P	275.00				
6	piece	Ink, Epson, 003, Yellow, Original	30	P	275.00				
7	piece	Ink, Epson, T664, Yellow, Original	30	P	275.00				
8	piece	Ink, Epson, T673, Yellow, Original	12	₽	530.00				
9	piece	Ink, Epson, T673, Magenta, Original	12	P	530.00				
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		* =	<b>†</b>						
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		Requirements for submission:	-	_					
		SIGNED quotation, preferably using this RFQ form or your company	5	+					
		letterhead together with the following documents:	Ī	-					
		PhilGEPS Registration Number or Updated PhilGEPS Platinum;		+					
		Mayor's / Business Permit;	-	+					
-		3) Certificate of Registration (BIR2303); and		-					
			-	-					
		4) Notarized Omnibus Sworn Statement		-					
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	*Note: Please indicate the number of days the supplies/equipment/services to be delivered								
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		:							
		Mode of Procurement: Shopping (Sec. 52.1 (b))				TOTAL:			
		Reference Number:							

Ramoncito P. Granados	
Canvasser March 2 <b>4</b> , 2025	Signature over printed name with date
Date	Name of Company and Contact No.